

## A Summary Report of the May 28, 2019 CFSD Governing Board Meeting



### **Approval of Revisions to CFSD Performance Award Plan (second reading)**

Assistant Superintendent Denise Bartlett reviewed the plan presented at the first reading on May 14. Dr. Bartlett reported that the district will be continuing the use of AzMERIT and AIMS Science to calculate the school's overall achievement. For each content area of AzMERIT, the overall school's scaled score for each grade level will be used to decide the achievement level obtained for the grade. The award amount at the end of the plan has been revised based on the State's notice to the district about the funding of Proposition 301 for the 2019-2020 school year at \$434.00 per student. The plan from the first reading was not modified. The governing board approved the Performance Award Plan for school year 2019-2020, as presented.

### **Approval of Course Standards for New High School Course: *Sports Medicine 3*, Revised Course Standards for *Sports Medicine 2*, New Course Standards for *Software Programming & App Design 1*, and New Course Standards for Middle School Mandarin Chinese: *Grade 7- Investigating Culture* (second reading)**

Associate Superintendent Mary Jo Conery reviewed the information that was presented to the board at the first reading on May 14. The new high school course standards for Sports Medicine 3 is the third course in the Sports Medicine and Rehabilitation program pathway that focuses on preparing students for employment opportunities in several health career areas. The revision of course standards for Sports Medicine 2 had the addition of two measurement topics of Muscular Systems and Articulation. The new high school course Software Programming & App Design 1 focuses on the fundamentals of programming, computational thinking, and problem solving. The new middle school seventh grade Mandarin Chinese course, Investigating Culture, is the second course in the program that focuses on proficiency in Mandarin Chinese. There were no revisions from the first reading on May 14. The governing board approved, as presented.

### **Approval of Revisions to High School Standards for Chemistry: *Biotechnology 2*, and New Course Description and Course Standards for High School Course: *Applications of Biotechnology: Biotechnology 3* (second reading)**

Dr. Conery reviewed the information that was presented to the board at their meeting on May 14. The proposed revisions for the course standards Chemistry: Biotechnology 2, and the course description and new course standards of Applications of Biotechnology: Biotechnology 3. Dr. Conery reported that there were some minor revisions in areas of the standards for Biotechnology 2 from the first reading due to the shift in some of the content from the Biotechnology 2 course to the new third-year course in Biotechnology 3 that did not transfer over to the last document draft. Dr. Conery reviewed the new Biotechnology 3 that focuses on students exploring DNA technology, bacterial transformation, protein identification and isolation, the human genome project, genetic ethics, and laboratory techniques in a modern biotechnology lab. All changes presented at the first reading were not modified. The governing board approved, as presented.

### **Consideration of Revisions to Policy JFAA and Exhibits JFAA-EA, JFAA-EB Admission of Resident Students (first reading)**

Dr. Bartlett presented the proposed revisions to the district's current policy and exhibits. She stated that the purpose of the revisions was due to an update of the Arizona Residency Guidelines done by the Arizona Department of Education. The revisions to the policy included some minor language changes, information on a form for tribal enrollment (506 Form), and a bulleted statement for temporary on-base billeting facility for military families as proof of residency. The revisions to Exhibit JFAA-EA also included the form for tribal enrollment and other language on armed service members with proof of residency. The revisions to Exhibit JFAA-EB included student and family information as well as the Arizona resident's name, address, city, state and zip code. This item will return for a second reading at the next regular governing board meeting on June 11.

**Consideration of Revisions to Policy JFAB and Exhibit JFAB-EA, JFAB-EB Tuition/Admission of Non-Resident Students (first reading)**

Dr. Bartlett presented the proposed revisions to the district's current policy and exhibits. The purpose of the revisions is also due to an update of the Arizona Residency Guidelines done by the Arizona Department of Education. She reviewed the revisions to the policy and exhibits which are the same recommended revisions to Policy JFAA and Exhibits JFAA-EA and JFAA-EB. Dr. Bartlett reported that an asterisk statement was added to the bulleted statement under Section One of the policy for participants in the Arizona Address Confidentiality Program (ACP), and ACP Authorization Card. This item will return for a second reading at the next regular governing board meeting on June 11.

**Fiscal Year 2020 Maintenance & Operations (M&O) Budget Discussion**

Dr. Kamerzell gave an update on the FY2020 straw budget. There were minor revisions made to the straw budget since the governing board reviewed it at the May 14 meeting. Below are the highlighted revisions:

- Prepaid Property/Liability Insurance was adjusted, due to an increase to both ADM and the valuation assigned to the district's property and its content.
- Prepaid Legal Expense was adjusted due to an increase in the utilization of prepaid legal by the district.
- Maintenance District Vehicles was adjusted in both fiscal year 2019 and fiscal year 2020. The increase is necessary to cover the continued maintenance of older district vehicles.
- Credit Card Processing was adjusted in fiscal year 2019, due to increased credit card usage for online purchases.
- Prop 301 was balanced to account for the adjustments in the following line items; Prepaid Property/Liability Insurance, Prepaid Legal Expense, Maintenance of District Vehicles, and Credit Card Processing.

Dr. Kamerzell informed board members that at the June 11 board meeting, the board will be asked to approve the FY2020 proposed budget.

**2019 Arizona Legislative / Governmental Activity**

Board members discussed information about the summary released from the Arizona School Boards Association on the Senate and House approved state \$11.8 billion budget that will be sent to Governor Doug Ducey. Highlights for education included; \$165M pre-appropriated in FY19 for an additional 5% teacher pay raise, \$20M in FY20 to the School Safety Program, \$136M in FY20 to restore the District Additional

Assistance, \$30M in FY20 to increase Results Based Funding, and \$1M to Arizona Department of Education for Gifted Education.

**Consent Agenda Items**

The governing board approved the following consent agenda items.

- May 14, 2019, regular governing board meeting minutes
- May 14, 2019, executive session governing board meeting minutes
- Expense voucher memorandum
- Fundraising request memorandum
- Personnel memorandum
- Gift and Donations memorandum
- Approval of Intergovernmental Agreement (IGA) Between Catalina Foothills District and Pima County Joint Technical Education District memorandum
- Approval of change order for Phase II Restoration and Field Improvement Guaranteed Maximum Price (GMP) to Concord General Contracting, Inc for Catalina Foothills High School memorandum
- Approval to join OMNIA Partners Cooperative memorandum
- Approval of cooperative purchase list for fiscal year 2019-2020 memorandum
- Approval of sole source vendor list for fiscal year 2019-2020

**Upcoming Board Meeting**

The next regularly scheduled governing board meeting is ***Tuesday, June 11, 2019, 6:30 p.m., at the Professional Learning Center at Valley View Early Learning Center.***

- Outstanding Achievements
- Approval of Classified Wages
- Approval of Classified Notices of Appointment
- Consideration of Superintendent's Performance Pay
- Approval of FY2020 Budget
- Consideration of Revisions to Policy IMD *School Ceremonies and Observances* (first reading)
- Consideration of Revisions to Policy and Regulation DGD and DGD-R *Credit Cards* (first reading)
- Consideration of Revisions to Policy DIE *Audits/Financial Monitoring* (first reading)
- Consideration of Revisions to Policy DJE *Bidding/Purchasing Procedures* (first reading)
- Consideration of Revisions to the Teacher Assessment Program (TAP)
- Approval of Revisions to Policy JFAA and Exhibits JFAA-EA, JFAA-EB *Admission of Resident Students* (second reading)

- Approval of Revisions to Policy JFAB and Exhibits JFAB-EA, JFAB-EB *Tuition/Admission of Non-Resident Students* (second reading)
- Consideration of Revisions to Policy GCO and Regulation GCO-R *Evaluation of Professional Staff Members* (first reading)
- Consideration of Revisions to Policy IHAMB and Regulation IHAMB-R *Family Life Education* (first reading)



Please welcome new CFSD staff members:

Amanda Braun, Special Ed Inclusion Teacher,  
OGMS

David Brown, Math Teacher, CFHS

Amanda Campbell, 2<sup>nd</sup> Grade Teacher, CV

Zena Foss, Art Teacher, ECMS

Heather Frankfort, 3<sup>rd</sup> Grade Teacher, CV

Keegan Gallagher, Speech & Language Pathologist,  
MAC

Jane Newman, School Psychologist, MAC

Brianna Parkes, 1<sup>st</sup> Grade Spanish Immersion  
Teacher, VV

Sydney Wright, Economics/History Teacher, CFHS